

Registration Form



ST PETER'S
PREPARATORY SCHOOL

Child's details

Pupil's surname		
Forenames (please underline the name by which the child is known)		
Nationality	Date of birth / /	Gender
First language	Religious denomination (optional)	

Proposed term and year of entry

Proposed term	Year	Boarder	Flexi-boarder	Day pupil	(please circle)
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Please provide us with details of any special circumstances relating to your child's needs, including details of any disability, dietary needs, special educational needs or other circumstances which may affect your child's ability to fully participate in St Peter's educational provision eg. ADHD, allergies, autism, dyslexia, medical conditions, visual or hearing impairments. We require this information so that we can consider what reasonable adjustments, if any, we can make in order to accommodate your child.

In order for us to fully support your child should an offer of a place be made, please disclose below if a SENCo or other professional (e.g. educational or clinical psychologist, paediatrician, speech and language therapist etc.) has raised concerns of any learning support needs, including special educational needs and/or disabilities. Please provide us with copies of any reports with your application and copies of any court orders pertaining to this child. It is vital that you disclose below if there have been any behavioural issues with your child, or if your child has previously been excluded from another school.

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Present school details

Name of School	Address
Name of Head	

If your child has attended their present school for less than 12 months, please state name and address of previous school

Name of School	Address
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Please state if there are any special family circumstances e.g. adopted or subject of a family court order

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Please turn over ►

Parents' details

Title	Full name	Title	Full name
Occupation		Occupation	
Home address (including postcode)		Home address (including postcode)	
Home telephone		Work telephone	
Mobile	Email	Mobile	Email

Please state how you heard about St Peter's Preparatory School (the 'School'):

- Digital advertisement
- Former pupil
- Holiday club
- Internet search
- Local knowledge
- National marketing e.g. The Good Schools Guide
- Nursery (please state)
- Open day
- Personal recommendation
- Press/print advertisement
- Prospectus
- School in Action morning
- Sibling already at St Peter's
- Sign on the A376
- Social media
- www.stpetersprep.co.uk

Other, please give details.....

Declaration

We request that the above-named child be registered as a prospective pupil and **we confirm the electronic payment of £100 for the non-refundable registration fee has been made.** (£75 if an existing sibling is at St Peter's). Please pay by bank transfer to account name: SPL Education Ltd; **account no. 32158165; sort code 56 00 49 and use your Child's surname as a reference.** We acknowledge that registration of our child as a prospective pupil does not secure our child a place but does ensure that our child will be considered for selection as a pupil at the school.

We acknowledge that payment of a deposit of £300 will be payable on confirmation of a place at St Peter's Preparatory School and that payment of this deposit, when requested, will secure our child's place. In the event that we do not subsequently take up a place for our child at St Peter's Preparatory School, our deposit is non-refundable. Otherwise our deposit will be returned to us at the end of our child's last term at St Peter's Preparatory School, less any amount owing by us to the School at that time.

Following our child joining the School, we understand that fees are due in advance on the first day of term. **St Peter's Preparatory School requires a full term's notice of our intentions to withdraw our child. We must give you this notice in writing in a letter by hand or by post to the Head or the Head's PA to be received on or before the first day of term.** If we give a lesser period of notice, we will be liable for a term's fee in lieu of notice.

We understand that:

- St Peter's Preparatory School may process personal data about me/us and my/our child, including sensitive personal data e.g. medical details, and I/we consent to the processing of my/our and my/our child's personal data;
- Provision of false, misleading information, and/or withheld information will constitute a material breach of any agreement(s) entered into between the School and us/me and will entitle St Peter's Preparatory School to terminate any such agreement(s) without any obligation to return any deposit or fees paid;
- I/We must inform the school immediately if any detail provided on the Registration Form changes;
- I/We, the persons who have signed the Registration Form, have entire parental responsibility for my/our aforementioned child.
- St Peter's Preparatory School will contact your child's current school prior to their taster day. Please tick your acknowledgement of this.

Parent signature	Print name	Date / /
Parent signature	Print name	Date / /